

“MOFFETT DENTAL CENTER”

Thomas L. Moffett D.D.S., P.C.

FINANCIAL POLICY AND RELEASE OF BENEFITS

We are committed to providing you with the best possible care, and are pleased to discuss our professional fees with you at any time. Your clear understanding of our Financial Policy is important to our professional relationship. Feel free to ask about our fees, Financial Policy, or your responsibility.

IF YOU HAVE INSURANCE

Dental insurance is a contract between you and your insurance company. It is your responsibility to understand the extent and limits of your coverage, and to provide our staff with accurate information to process your claim efficiently (i.e. insurance company address, phone number, etc.). It is not our place to enter into disputes between you and your insurance company regarding deductibles, co-payments, etc. other than to provide factual information.

We do not directly participate with Insurance programs; however, as a courtesy, we are happy to work with you to maximize your benefit. We will process your claim with the documentation necessary for you to receive reimbursement for your treatment. Rate of reimbursement is based on the provisions of your individual benefit plan. Certain conditions may apply to your financial arrangements that may require your authorization for release and assignment of benefits. Your signature below authorizes us to offer this when it applies to your situation. Because we do not participate with your insurance, 100% of the total cost is required at the time of treatment. If you are unable to pay 100%, affordable payment options are available. Our staff will help you process whatever paperwork is required. However, the ultimate responsibility lies with you for payment of any and all monies due.

YOU ARE RESPONSIBLE FOR THE TIMELY PAYMENT OF YOUR ACCOUNT

FINANCIAL OPTIONS

We accept MasterCard, Visa, Discover, American Express and Care Credit healthcare credit card (restrictions apply) for your payment. There is a \$32.00 charge for returned checks. Your access to care is very important to us. We work with Care Credit healthcare credit card to provide our patients with an affordable payment plan. Our business staff will help you with the payment plan you choose. Refer to CareCredit.com for details.

APPOINTMENTS

Patients who cannot make their scheduled appointments are expected to give 48 business hours notice. We are not always open for business on Fridays. If you have an appointment on a Monday, notice of a change is required by the preceeding Wednesday. Broken appointments give Moffett Dental Center a right to charge for missed appointments (75\$/hour), ask patients to pre-pay (non refundable) for future appointments or dismiss patients from our practice. Non refundable deposits may be required to reserve appointments in length of 2 hours or more. Moffett Dental Center requires payment at the beginning of your treatment. If you choose to discontinue care before treatment is complete, refund requests will be determined upon review of your individual case. One week notice is expected for appointments reserved for 2 hours or more.